

VISION PROGRAM

PERMITTING EVENT CODES/EFFECTIVE DATES

EFFECTIVE DATES RULES: **STANDARD** *First day of the month after the STD. 700 is received by the Personnel Office.*

MANDATORY *First day of the month following the event.*

NEW ENROLLMENT/CANCELLATION

Permitting Event	Permitting Event Code	Permitting Event Date	Effective Date of Action	Time Limit to File Document
Eligible employee prior to automatic enrollment	01b	Appointment Date	Standard	No time limit
New enrollment (Permanent Intermittent Employee)*	04	June 30 or December 31	Standard (Effective date can be no earlier than August 1 or February 1)	60 days from the end of the control period
New enrollment of a former retired State employee who is currently enrolled in State COBRA vision benefits and reinstates as a permanent intermittent	04a	Appointment Date	Mandatory	60 days from event
Voluntary cancellation*	36a	Dated signed	Standard	No time limit
Cancellation due to loss of eligibility (Permanent Intermittent Employee)	39	June 30 or December 31	August 1 or February 1	60 days from the event (eligible for COBRA)

*The vision benefit is mandatory under the Consolidated Benefits Program (CoBen), and employees in CoBen may not cancel their State-sponsored vision coverage.

Use code 04 for a permanent intermittent employee in BU 6 who is eligible following graduation from the academies of the California Department of Corrections and California Youth Authority. The effective date is the first day of the month after the STD. 700 is received by the Personnel Office.